

GENERIC POST DESCRIPTION

SECTION 1

Position Information

VN	IOM/MKR/013/2024
Position Title	Radiologic Technologist-1 Position
Position Grade	G-5
Duty Station	Makere, Tanzania United Republic Of
Duration	1 Year Fixed-Term Contract with possibility of extension
Position Number	To be created
Job Family	Migration Health
Organizational Unit	MHD Unit
Is this a Regional, HQ, MAC, PAC, Liaison Office, or a Country Office based position?	Country Office
Position rated on	02.10.2018
Reports directly to	Migration Health Officer
Overall Supervised by	Chief Migration Health Officer

SECTION 2

Organizational Context and Scope

Under the direct supervision of the Migration Health Officer, and with the technical guidance from IOM Teleradiology Center and the overall supervision of the Chief Migration Health Officer, the successful candidate will be responsible for processing screening X-ray of the refugees and immigrants in the IOM Health Assessment Programme, and will specifically carry-out the following duties and responsibilities:

SECTION 3

Responsibilities and Accountabilities

1. Take good quality chest X-ray images of migrants as requested by Physicians and/or Radiologist in accordance with IOM and international radiographic standards and resettlement countries technical instructions. Take the appropriate additional chest X-ray views using the standard procedures, when requested.
2. Explain the X-ray examination procedures to applicants and answer questions. Prepare equipment's and examination rooms for use, perform proper ID checking, correct biodata entry to CR/DR machines and standard labelling of the radiographic images avoiding substitutions.
3. Apply proper radiographic techniques and radiation protection procedures during X-ray taking, including providing pelvic lead shielding for all, double wrap-around lead shielding for pregnant woman, positioning of applicants, collimation of X-ray beam, and use of proper X-ray exposure factors, and monitoring of applicants during the examinations.
4. Perform proper processing of digital images on CR/DR machine, review the image quality and repeat when the image quality is not acceptable. Report important/urgent information to Radiologists and/or Physician.
5. Contribute to maintaining consistently high-quality chest X-rays in the Radiology Unit through proper utilization of radiographic techniques, checking, and correcting technical quality of the images, adherence to technical requirements of resettlement countries and training of staff involved in chest X-ray taking. Take the role of quality assurance focal person for the X-ray Unit, as needed.
6. Participate in ensuring the overall radiation safety of the applicants, staff, and the public by applying the standard radiation protection rules and regulations, regularly wearing personal radiation measurement badges, assisting the reading of the personal radiation monitoring badge, performing the duties of radiation protection focal person and communicating with the respective authorities, as needed.
7. Take part in the regular and timely quality assurance of the CR/DR X-ray machines through proper handling of machines and regular checking of equipment performance and reporting of issues immediately. Contact external and internal technical service providers regarding maintenance service and repair of the X-ray equipment as needed.
8. Contribute in optimizing the workflow in the Radiology Unit through applying regular quality control and improvement of the standard operating procedures

including identification procedures and correctness of data entry to ensure quick, correct, and smooth X-ray processing and timely delivery of chest X-ray images and reports.

9. Prepare daily worklists, barcodes, check the identity of applicants, radiographic counselling, uploading digital Chest X-rays images to e-Medical website, and/or burning images on CDs.
10. Prepare statistical summary reports on operational activities of the Radiology Unit, document any other information, and properly keep records as needed.
11. Communicate with the Radiologist and/or Teleradiology Centers for the reading of the chest X-rays, take the role of the Country Office's focal person for coordinating the radiology chest X-ray reading workflow and provide the chest X-ray reports to the panel physicians as needed.
12. Contribute in implementing infection control measures and maintaining a tidy and neat work environment in the Radiology Unit.
13. Suggest additional measures to improve the quality, speed or safety of the radiological procedures as needed.
14. Perform sonographic (obstetric, abdominal-pelvic, chest, etc.) examinations on clients as requested by the migration health physicians.
15. Perform any other duties as may be assigned.

SECTION 4

Required Qualifications and Experience

EDUCATION

- Bachelor's degree or Diploma from an accredited academic institution in Radiologic Technology in countries where the scope of responsibilities is fulfilled according to national regulations.
- A valid license to practice Radiography.

EXPERIENCE

- Three years for Bachelor degree holder and Five years for diploma holders working experience in radiography, especially Chest X-Ray and ultrasonography.
- Knowledge and experience of radiographic/sonographic techniques;
- Knowledge and experience in radiographic procedure, radiologic safety, and quality management process;
- Knowledge on digital machine.
- Knowledge and experience in radiology information systems and Picture archiving and communication systems.
- Experience in screening chest X-ray and Health Assessment Programs

SKILLS

- Leadership skills (desirable);
- Organizational skills;
- Communication skills.
- Good computer skill, especially in Microsoft Excel.

SECTION 5

Languages

REQUIRED

For all applicants, fluency in English & Kiswahili is required (oral and written).

DESIRABLE

Working knowledge of French and/or Spanish is an advantage.

SECTION 6

Competencies¹

■ The incumbent is expected to demonstrate the following values and competencies:

VALUES - All IOM staff members must abide by and demonstrate these five values:

Inclusion and respect for diversity: Respects and promotes individual and cultural differences. Encourages diversity and inclusion.

Integrity and transparency: Maintains high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.

¹ Competencies and respective levels should be drawn from the Competency Framework of the Organization.

Professionalism: Demonstrates ability to work in a composed, competent and committed manner and exercises careful judgment in meeting day-to-day challenges.

Courage: Demonstrates willingness to take a stand on issues of importance.

Empathy: Shows compassion for others, makes people feel safe, respected and fairly treated.

CORE COMPETENCIES - Behavioral indicators – Level I

Teamwork: Develops and promotes effective collaboration within and across units to achieve shared goals and optimize results.

Delivering results: Produces and delivers quality results in a service-oriented and timely manner. Is action oriented and committed to achieving agreed outcomes.

Managing and sharing knowledge: Continuously seeks to learn, share knowledge and innovate.

Accountability: Takes ownership for achieving the Organization's priorities and assumes responsibility for own actions and delegated work.

Communication: Encourages and contributes to clear and open communication. Explains complex matters in an informative, inspiring, and motivational way.

OTHER:

The UN system in Tanzania provides a work environment that reflects the values of gender equality, teamwork, diversity, integrity, a healthy balance of work and life and equal opportunities for all, including persons with disability.

Female candidates and qualified persons with disabilities are encouraged to apply for UN vacancies and are protected from discrimination during all stages of employment.

NO FEES:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

HOW TO APPLY:

Interested candidates should fill in the PH form, submit CV's and cover letter indicating Vacancy Number with 3 professional references and contacts to email address:

tzvacancy@iom.int

The vacancy is open for both internal and External candidates Tanzanian national only.

Only e-mail applications will be considered.

For further information, please refer to: <https://tanzania.iom.int/careers>

Posting period: From 27th February 2024–04th March 2024