



POST DESCRIPTION

I. POSITION INFORMATION	
SVN	IOM/KGM/015/2022
Position title	Construction Engineer
Position grade	UG
Duty station	Kigoma, United Republic of Tanzania
Durations	4 Months, with possible extension
Position number	To be created
Job family	Migration Health.
Organizational unit	Migration Health Division
Reports directly to	Head of Sub Office in Kasulu
Overall Supervised by	Chief Migration Health officer in Kasulu
II. ORGANIZATIONAL CONTEXT AND SCOPE	
<p>Established in 1951, IOM is the leading inter-governmental organization in the field of migration and works closely with governmental, intergovernmental and non-governmental partners. IOM is dedicated to promoting humane and orderly migration for the benefit of all. It does so by providing services and advice to governments and migrants.</p> <p>Context</p> <p>Under the overall supervision of the Chief Migration Health officer in Kasulu and the direct supervision of the Head of Sub Office, Kasulu, the Construction Engineer will be responsible and accountable to oversee the construction activities of Extension of laboratory at Maweni RRH in Kigoma region. The main responsibilities of the incumbent will include but are not limited to the following activities:</p>	
III. RESPONSIBILITIES AND ACCOUNTABILITIES	
<p>The selected candidate will be responsible for the following duties and tasks:</p> <ol style="list-style-type: none"> 1. Working in close collaboration with the Government Engineer who is responsible for the project, providing overall technical supervision for the satisfactory implementation of the project. 2. Ascertain quality of construction materials including standard checking and giving necessary approvals. In this context, giving instructions to the contractor for necessary material testing, evaluating test reports, and approving materials/giving necessary feedback for the improvement of quality. 3. Monitor the program of work including evaluating the progress of work and giving necessary inputs to the contractor' to keep the project on track. 4. Prepare weekly report including percentage progress of work, contractors' manpower on-site, other resources available for the construction work, problems encountered and how those are overcome, coordination with Government stakeholders etc. and submit to Head 	

of Sub Office for his review. Photographs indicating the progress during the week and any other reports need to be attached as supporting documents.

5. Verify that the construction is carried out according to the BOQ's, drawings and specifications provided by IOM.
6. If there is any need for a deviation from the original scope of work or need for any additional work immediately report it to the Head of Sub Office including necessary supporting documents such as drawings and BoQ's and reasons for the deviation or additional work. Record such deviations from the original design along with the reasons for the change. Getting necessary approvals before carrying out such work.
7. Jointly measure & record field measurements with the participation of the contractor and check and certify contractors' measurement certificates.
8. Prepare/check payment certificates for the completed works and recommend payment installments for the work done.
9. Perform other duties as may be assigned by the Construction Manager.

IV. REQUIRED QUALIFICATIONS AND EXPERIENCE

Education:

- University degree in Civil Engineering with 5 years of relevant work experience or secondary school diploma with 5 years of relevant work experience.
- Knowledge and training in local engineering concepts and field construction methodology, or equivalent combination of education, training and experience.
- Excellent communication and negotiation skills

Experience:

- Ability to work effectively and harmoniously with colleagues from varied cultures and professional backgrounds, ability to handle confidential matters.
- Ability to meet deadlines and work under pressure.
- Good level of computer literacy, proficiency in Auto CAD, Microsoft Word and Excel will be considered as an advantage.
- Experience in the construction or related field.
- Experience in working in an international environment and in liaising with a variety of partners at all levels of the hierarchy.
- Excellent communication and negotiation skills
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- Experience in working in an international environment and in liaising with a variety of partners at all levels of the hierarchy.

SKILLS

- Good knowledge of Word, Excel and Internet.
- Strong interpersonal and communication skills.

V. LANGUAGES

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| • Fluency in English and Kiswahili is required | • Working knowledge of French, Spanish, is desirable. |
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VI. COMPETENCIES¹

The incumbent is expected to demonstrate the following values and competencies:

Values

- Inclusion and respect for diversity respects and promotes individual and cultural differences; encourages diversity and inclusion wherever possible.
- Integrity and transparency: maintain high ethical standards and acts in a manner consistent with organizational principles/rules and standards of conduct.
- Professionalism: demonstrates ability to work in a composed, competent, and committed manner and exercises careful judgment in meeting day-to-day challenges.

Core Competencies – behavioural indicators level 1

- Accountability – takes responsibility for action and manages constructive criticisms
- Client Orientation – works effectively well with client and stakeholders
- Continuous Learning – promotes continuous learning for self and others
- Communication – listens and communicates clearly, adapting delivery to the audience
- Creativity and Initiative – actively seeks new ways of improving programmes or services
- Leadership and Negotiation – develops effective partnerships with internal and external stakeholders;
- Performance Management – identify ways and implement actions to improve performance of self and others.
- Planning and Organizing - plans work, anticipates risks, and sets goals within area of responsibility;
- Teamwork – contributes to a collegial team environment; incorporates gender related needs, perspectives, concerns and promotes equal gender participation.
- Technological Awareness - displays awareness of relevant technological solutions;
- Resource Mobilization - works with internal and external stakeholders to meet resource needs of IOM.

Additional Information

This position is open to Tanzanian nationals only. Qualified female candidates are strongly encouraged to apply.

All application documents will be handled in accordance with IOM data protection policy. The selected candidate is required to commence the assignment as soon as the recruitment process completes.

OTHER:

Qualified persons with disabilities are encouraged to apply for UN vacancies and are protected from discrimination during all stages of employment.

Females with qualifications are encouraged to apply.

NO FEES:

IOM does not charge a fee at any stage of its recruitment process (application, interview, processing, training, or other fee). IOM does not request any information related to bank accounts.

HOW TO APPLY:

Interested candidates should fill in the PH form, submit CV's and cover letter indicating Vacancy Notice number with 3 professional references and contacts to email address: tzvacancy@iom.int

The vacancy is open for internal and external candidates Tanzanian national only. Only e-mail applications will be considered.

For further information, please refer to: <https://tanzania.iom.int/careers>

Posting period: From 16th June 2022– 29th June 2022